


Republic of the Philippines
Local Government Unit, Oras, Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Local Government Unit, Oras E. Samar in the CSC website:


ERIKA M. DULFO
HRMO III
Date: October 26, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Farm Worker II	113	SG 4	10,571.00	Elementary School Graduate	None Required	None Required	None Required		Municipal Agriculture Office
2	Administrative Aide I (Utility Worker I)	114	SG 1	8,854.00	must be able to read and write	None Required	None Required	None Required		General Services Office
3	Administrative Aide I (Utility Worker I)	115	SG 1	8,854.00	must be able to read and write	None Required	None Required	None Required		Municipal Population Office
4	Administrative Aide IV (Bookbinder II)	116	SG 4	10,571.00	Elementary School Graduate	None Required	None Required	None Required		Sangguniang Bayan Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 10, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. VIVIANE P. ALVAREZ, RN, MAN
Municipal Mayor
Oras, Eastern Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.