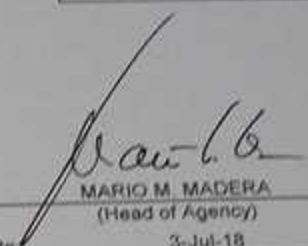


Republic of the Philippines
(LGU-MONDRAGON)
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC PD
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU-MONDRAGON) in the CSC website:


MARIO M. MADERA
(Head of Agency)

Date: 3-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Assessment Clerk I (Administrative Aide I)	1101-2	SG-4 Step 1	121,688.00	Completion of two (2) years in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	Municipal Assessment Office
2	Agricultural Technologist	8711-4	SG 10, Step 1	179,688.00	Bachelors' Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	RA 1080 (Agriculturist)	Municipal Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(MARIO M. MADERA/LGU-Mondragon)

(Municipal Mayor)

(Real St. Brgy Eco, Mondragon, N. Samar)

(LGUmondragon6417@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.