



REPUBLIC OF THE PHILIPPINES
PROVINCE OF EASTERN SAMAR
MUNICIPALITY OF MERCEDES

REQUEST FOR PUBLICATION OF VACANT POSITIONS



To: **MICHAEL M. DELA CRUZ**
DIRECTOR II
CSC FIELD OFFICE
BORONGAN CITY, EASTERN SAMAR

This is to request the publication of the following vacant positions of LGU - Mercedes Eastern Samar in the CSC website:

HON. EDWIN B. QUIMINALES
Municipal Mayor
7/3/2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Municipal Government Department head-I (Municipal Health Officer)	36-6	SG- 24	64,416.00	A licensed medical practitioner	None	Have aquired experience in practice of his/her profession for at least three (3) years	R.A. 1080		RHU Mercedes
	Agricultural Technologist	594-613	SG-10	12,752.00	Bachelor's Degree relevant to the job	None	None Required	R.A. 1080		LGU mercedes
	Social Welfare Officer I	53-3	SG-11	13,734.00	Bachelor of Science In Social Work	None	None Required	R.A. 1080		LGU Mercedes

	Administrative Aid II (Messenger)	7-3A	7,467.00		Elementary Graduate	None	None Required	None		LGU mercedes
	Executive Assistant I	7-20	17,703.00		Bachelor's Degree	Four hours Training	One Year Experience	Civil Service Prof. (2nd level)		LGU mercedes

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


DAISY M. ABLAY

HRMA

LGU - MERCEDES EASTERN SAMAR

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.