

Republic of the Philippines
Municipality of Maydolong, Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which we are authorized to be filled, at the LGU-MAYDOLONG, EASTERN SAMAR in the CSC website:

EASTER VINA B. AMBAL
HRMO

Date: May 20, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Agriculturist)	20	SG-24(1)	61,195.00	Bachelor's degree in Agriculture or any related course.	none	3 Years acquired experience in Agriculture or in any related field.	RA 1080 (Board of Agriculture)		LGU-Maydolong, Eastern Samar
2	Municipal Government Department Head I (Municipal Budget Officer)	17	SG-24(1)	61,195.00	Bachelor's degree preferably in Accounting, Economics, Public Administration or any related course	none	3 Years experience in government budgeting or in any related field.	Career Service Professional		LGU-Maydolong, Eastern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 03, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EASTER VINA B. AMBAL
Administrative Assistant II (HRMA)
LGU-Maydolong, Eastern Samar
lgu.maydolong@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.