

Republic of the Philippines
LGU- MARIPIPI
Request for Publication of Vacant Positions

Electronic copy to be submitted
to the CSC FO must be in MS Excel Format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled , at the LGU-MARIPIPI in the CSC website:

RECEIVED
30 JAN 2019 @ 2:27 PM
CIVIL SERVICE COMMISSION
BILIRAN Prov'l Field Office
Naval, Biliran

VIGILDES C. CONDE
HRMO
Date: January 29, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualifications Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Utility Worker II)	4	3/1	7,618.00	Must be able to read And write	None	None	None		Maripipi
2	Administrative Aide III (Utility Worker II)	5	3/1	7,618.00	None	None	None	None		Maripipi
3	Administrative Aide III (Utility Worker II)	18	3/1	7,618.00	None	None	None	None		Maripipi
4	Local DRRM Officer II	44	15/1	18,334.00	Bachelor's Degree	1 year of relevant training on DRRM	4 hours of relevant trng on DRRM	CSC Prof 2nd level		Maripipi
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than FEBRUARY 15, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIGILDES C. CONDE
SB Secretary/HRMO
LGU-MARIPIPI, BILIRAN
vigildesconde@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.