

Republic of the Philippines
LGU MARIPIPI
Request for Publications of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU_MARIPIPI in the CSC websites:


VIGILDES S. CAIRO-CONDE
HRMO-DESIGNATE
JANUARY 13, 2020

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualifications Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place Assignment
1	Municipal Government Department Head I (Municipal Budget Officer I)	21	24/1	46,240.00	Bachelor's degree preferably in Accounting, Economics, Public Administration or any related course	None	3 years experience in government budgeting or any related field	First grade or its Equivalent		Maripipi, Biliran
2	Municipal Government Department Head I (Municipal Planning and Development Coordinator I)	19	24/1	46,240.00	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None	3 years experience in development planning or any related field	RA 1080 (Environmental Planner)		Maripipi, Biliran

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 1, 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No.212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating period (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/submit / email their application to:

JOSEPH C. CAINGCOY, Rpsy., PhD
Municipal Mayor
LGU-MARIPIPI, BILIRAN
mmo_maripipi@ahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.