

**Republic of the Philippines
Municipality of Marabut
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU MARABUT in the CSC website:



HON. ELIZABETH S. ORTILLO

(Head of Agency)

Date: July 2, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	6 Clerk II (Casual)		4	374.90/d	At least two (2) yrs. Studies in college	none required	none required	none required	Marabut, Samar
2	Driver I (Casual)		3	350.28/d	H. S. graduate	none required	none required	Drivers License	Marabut, Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 1, 2018.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
- Performance rating in the present position for one (1) year (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ELIZABETH S. ORTILLO
Municipal Mayor
LGU MARABUT, Marabut Samar
elizabeth_ortillo@yahoo.com

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Municipal Mayor
LGU MARABUT, Marabut Samar
elizabeth_ortillo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.