Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MUNICIPALITY OF MALITBOG Province of Southern Leyte

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Malitbog, Southern Leyte

n the CSC Vehste:

MDPC/HRMO-Designate

Date:

June 27, 2019

	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
No.					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1,	LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER II	161	SG-15	P21,758.00	Bachelor 's degree	8 hours of training relevant to disaster management	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		LDRRM Division
		*								

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than <u>July 5, 2019</u>.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CAMELO D. AROY	
MBO/HRMO-Designate	
LGU-Malitbog, Southern Leyte	
cameloaroy@yahoo.com	

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.