

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
Local Government Unit (LGU) - MacArthur, Leyte  
Request for Publication of Vacant Positions

**RECEIVED**  
JUL 01 2020 9:45am  
CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LOCAL GOVERNMENT UNIT-MacArthur, Leyte in the CSC w

REX JONATHAN T. LUMBRE

HRMO I

Date: JUNE 30, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Disaster Risk Reduction Management Officer 1	2-11	11	P 14, 125.00	Bachelor's degree relevant to job	None required	None required	2nd Level Eligibility (CS Professional)		Municipal Disaster Risk Reduction and Management Office-MacArthur, Leyte
2	Budget Assistant	4-32	8	P 11, 397.00	Completion of 2 years in College	4 hours relevant training	1 year relevant experience	1st Level Eligibility (CS Sub-professional)		Municipal Budget Office- MacArthur, Leyte
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JULY 15, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

REX JONATHAN T. LUMBRE

HRMO I

LGU MacArthur, Leyte

[rexlumbre1973@gmail.com](mailto:rexlumbre1973@gmail.com)

**Republic of the Philippines**  
**Local Government Unit (LGU) - MacArthur, Leyte**  
**Request for Publication of Vacant Positions**

**RECEIVED**  
JUL 01 2020 9:45 AM  
CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LOCAL GOVERNMENT UNIT-MacArthur, Leyte in the CSC

**REX JONATHAN T. LUMBRE**

HRMO I

Date: JUNE 26, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head (Municipal Treasurer)	5-34	24	P 51, 309.00	Bachelor's Degree preferably in Commerce, Public Administration or Law	None required	3 years experience in the treasury or accounting services	First Grade or its Equivalent		Municipal Treasury Office- MacArthur, Leyte
2	Midwife III	10-81	11	P 20, 179.00	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080		Municipal Health Office-MacArthur, Leyte
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JULY 10, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**REX JONATHAN T. LUMBRE**

HRMO I

LGU MacArthur, Leyte

[rexlumbre1973@gmail.com](mailto:rexlumbre1973@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.