

Republic of the Philippines  
Local Government Unit (LGU) - MacArthur, Leyte  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- MacArthur, Leyte in the CSC website:

(SGD.) RENE R. LERIA, Municipal Mayor  
(Head of Agency)

Date: \_\_\_\_\_

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LDRRMO II	10	15	P243,884.00	Bachelor's Degree	4 hours relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional / 2nd Level Eligibility		MDRRMO
2										
3										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. RENE R. LERIA  
Municipal Mayor  
MacArthur Municipal Hall, Poblacion  
District I, MacArthur, Leyte  
[lgumacarthurleyte1950@gmail.com](mailto:lgumacarthurleyte1950@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**