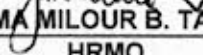


Republic of the Philippines  
**MGO LLORENTE, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LLORENTE, EASTERN SAMAR in the CSC website:

  
**GEMMA MILOUR B. TAVERA**  
HRMO

Date: \_\_\_\_\_

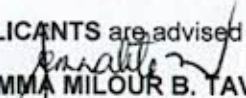
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse II	4411-14	14	27,755	Bachelor of Science in Nursing	4 Hours of relevant training	1 Year of relevant experience	RA 1080		Municipal Health Office
2	Agricultural Technician I	8711-13	6	12,419	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Municipal Agriculturist Office
3	Administrative Aide III (Clerk I)	1051-02	3	10,415	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Municipal Civil Registrar's Office
4	Municipal Government Department Head I (Municipal General Services Officer)	1061-01	24	68,059	College Degree on Public Administration, Business Administration and Management	24 Hours of training in management and supervision	3 Years experience in general services, including management of supply, property, solid waste disposal, and general sanitation	Career Service (Professional) Second Level Eligibility		Municipal General Services Office

5	Municipal Government Department Head I (Municipal Engineer)	8751-01	24	68,059	Bachelor's Degree in Civil Engineering	None	3 Years experience in the practice of engineering	RA 1080		Municipal Engineer's Office
6	Engineer I	8751-15	12	19,596	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080		Municipal Engineer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 11, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**GEMMA MILOUR B. TAVERA**

Admin Officer V (HRMO III)

Brgy. 8, Municipal Bldg., Llorente E. Samar

[hrmollorente@gmail.com](mailto:hrmollorente@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**