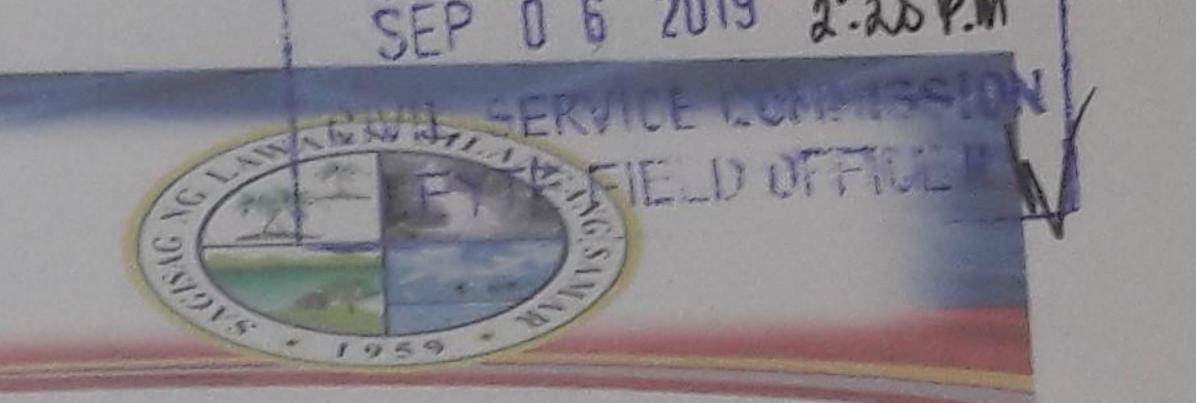


Republic of the Philippines Province of Eastern Samar Municipality of Lawalin



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of LGU-LAWAAN in the CSC website:

HON. ATHENE L. MENDROS

Municipal Mayor/ Head of Agency

Date: September 5, 2019

		Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards					
No.	Position Title				Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Administrative Officer I (Supply Officer I)	1011-6-16	SG-10	161,556.00	Bachelor's Degree	None required	None required	Career Service Prof./ 2 nd Level Eligibility		LGU-Lawaan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September

30, 2019

- 4. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at www.csc.gov.ph. with attach Work Experience Sheet
- 5. Performance rating in the present position for one (1) year, (if applicable):
- 6. Photocopy of certificate of eligibility/rating/license; and
- 7. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ATHENE L. MENDROS

Municipal Mayor

LGU-Lawaan, E. Samar

lgulawaan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTERTAINED