

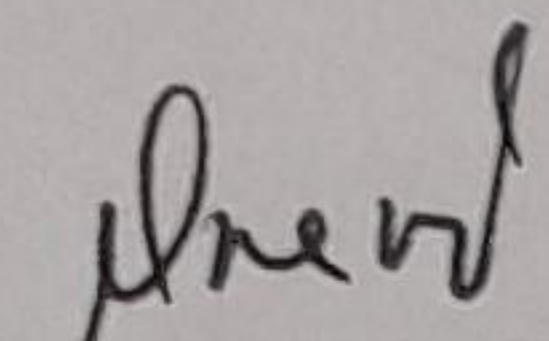


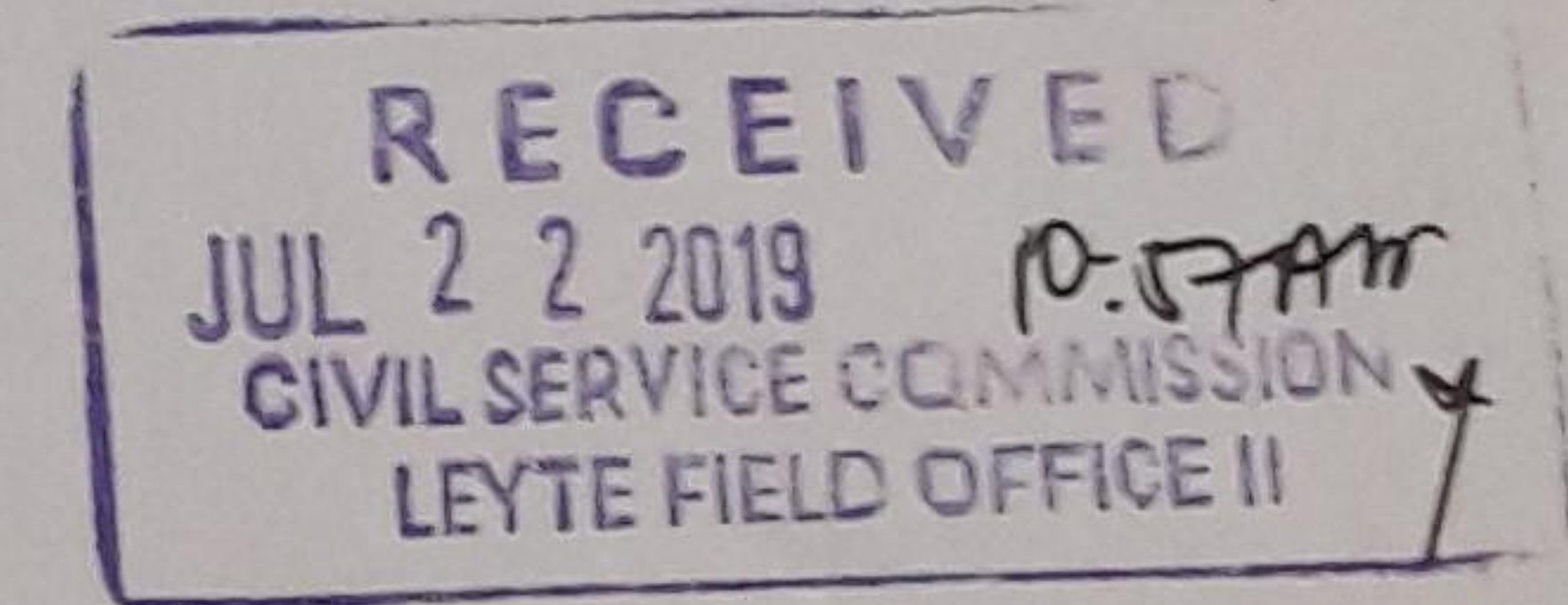
Republic of the Philippines
Province of Eastern Samar
Municipality of Lawaan



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of LGU-LAWAAN in the CSC website:


HON. ATHENE L. MENDROS
Municipal Mayor/ Head of Agency
Date: July 19, 2019

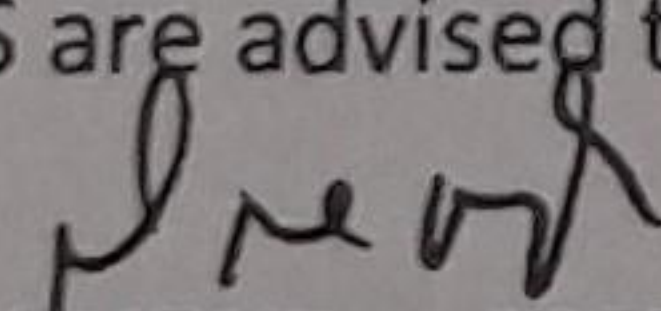


No.	Position Title	Plantilla Item No.	Salary/Job/Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head (Municipal Accountant)	1081-1	SG-24	700,608.00	Bachelor's Degree in Commerce/Business Administration Major in Accounting	None required	Three (3) years experience in the Treasury or Accounting Services	RA 1080	N/A	LGU-Lawaan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 15, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at www.csc.gov.ph. with attach Work Experience Sheet
2. Performance rating in the present position for one (1) year, (if applicable):
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. ATHENE L. MENDROS
Municipal Mayor
LGU-Lawaan, E. Samar
lgulawaan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.