


Republic of the Philippines
Province of Northern Samar
Municipality of Lavezares
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Lavezares in the CSC website:

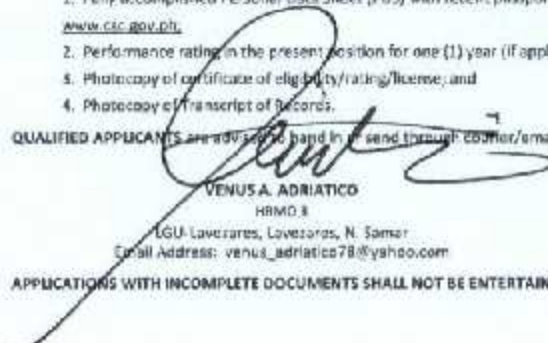

EDITO B. SALUDAGA
Municipal Mayor
Date: July 9, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	MGDH I (Municipal Accountant I)	8	24/1	62,555.00	Bachelor's degree in Commerce Business Administration major in Accounting	None	3 years experience in treasury or accounting service	RA 1080		Municipal Acc'g Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 202, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


VENUS A. ADRIATICO
HRMO III
LGU-Lavezares, Lavezares, N. Samar
Email Address: venus_adriatico78@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.