

Republic of the Philippines  
LGU LAVEZARES  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Lavezares in the CSC website:

VENUS A. ADRIATICO  
HRMO


Date: January 24, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	MGDH (Mun. Treasurer I)	14	24 /1	54,974	Bachelor's degree preferably in Commerce, Public Administration or Law	None	3 years experience in treasury of accounting service	First Grade or its equivalent, BCLTE passer	Mun. Treasurer's Office
2									
3									
4									
5									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS TO BE ASSIGNED TO THE POSITION OR SEND THROUGH COURIER/EMAIL THEIR APPLICATION TO:

  
VENUS A. ADRIATICO  
HRMO II  
LGU-Lavezares, Northern Samar  
lavezareslgu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.