



Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF LAS NAVAS

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)
NORTHERN SAMAR FIELD OFFICE

This is to request the publication of the following vacant positions of LGU - LAS NAVAS in the CSC website:

MINDA MERCADER - TAN

Municipal Mayor

Date: February 1, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if)	
1	Admin. Aide - I (Utility Worker - I)	10.2	1	Php 8,854.00	Must be able to read and write	None Required	None Required	None Required MC 11, s.96 - Cat.III		Mayor's Office
2	Senior Environmental Management Specialist	11.4	18	Php32,510.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Mayor's Office
3	Instructor I	51,52 & 53	12	Php17,204.00	Master's Degree	None Required	None Required	PBET/LET/ RA1080		CDLN
4	Teacher I (Secondary Grades)	58	11	Php 15,566.00	Bachelor's Degree in Education or its equivalent with a major or minor, or Bachelor's Degree in Arts and Sciences with at least ten (10) units in professional education	None Required	None Required	PBET/LET/ RA1080		CDLN

5	Teacher I (Senior High School)	59	11	Php 15,566.00	Bachelor's Degree in with a major in relevant strand/subject and with at least fifteen (15) units of specialization in the relevant strand/subject	None Required	None Required	RA1080 (LET)		CDLN
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The Local Government Unit of Las Navas encourages all interested and qualified applicants, including Persons With Disabilities, member of Indigenous Communities irrespective of sexual orientation to apply and should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later than February 19, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MINDA MERCADER -TAN
Municipal Mayor
Mayor's Office, 2nd Floor, Las Navas Municipal
Building, Las Navas, Northern Samar, or email to
lgulasnavas@gmail.com



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



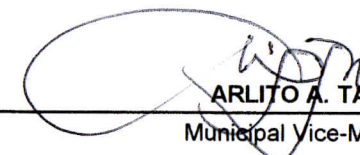
Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF LAS NAVAS

Request for Publication of Vacant Positions

Electronic copy to be submitted to the
CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)
NORTHERN SAMAR FIELD OFFICE

This is to request the publication of the following vacant positions of LGU - LAS NAVAS in the CSC website:


ARLITO A. TAN
Municipal Vice-Mayor

Date: February 1, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	BOARD SECRETARY - V (Secretary to the Sangguniang Bayan I)	13	24	Php66,725.00	Bachelor's Degree preferably in Law, Commerce or Public Administration	None Required	None Required	First Grade or its equivalent.		Sangguniang Bayan Office

The Local Government Unit of Las Navas encourages all interested and qualified applicants, including Persons With Disabilities, member of Indigenous Communities irrespective of sexual orientation and gender to apply and should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later than February 19, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

ARLITO A. TAN

Municipal Mayor

Vice Mayor's Office, 2nd Floor, Las Navas

Legislative Building, Las Navas, Northern Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.