

Republic of the Philippines
LGU-Lapinig, Northern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Lapinig, N. Samar in the CSC website:

MA. LUISA A. MENZON, M.D.

Municipal Mayor

Date: June 10, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	30 Laborers	N.A.	1	P7,040.00	College Level	None Required	None required	None Required	N.A.	MTD, Acctg., MCR, Assessor, Agr'l. Services, MSWDO, RHU, Mayor's Office, MPDD, Engineering
2	3 Utility Workers	N.A.	1	7,040.00	HS Graduate	None Required	None Required	None Required	N.A.	RHU, Office of the MBO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. LUISA A. MENZON, M.D.

Municipal Mayor

Lapinig, N. Samar

maloumenzon@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	Municipal Government Department Head (Municipal Agriculturist I)	31	24	P51,309.00	Bachelor's Degree in Agriculture or any related course	None Required	3 years acquired experience in agriculture or in a related field	First grade or its equivalent	N.A.	Office of Agricultural Services LGU-Lapinig, N. Samar
2	Municipal Government Department Head (Municipal Civil Registrar I)	13	24	51,309.00	Bachelor's Degree	None Required	3 years experience in civil registry work	First grade or its equivalent	N.A.	Office of the Municipal Civil Registrar LGU-Lapinig, N. Samar
3	Municipal Government Assistant Department Head (Assistant Municipal Treasurer)	19	22	41,102.00	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N.A.	Office of the Municipal Treasurer LGU-Lapinig, N. Samar

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