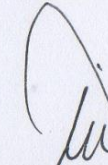


Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF LA PAZ, LEYTE  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - La Paz in the CSC website:



**LESMES C. LUMEN, M.D.**  
Municipal Mayor

Head of Agency

Date: October 26, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Municipal Treasurer	24	22	P443,376.00	Bachelor's Degree Relevant to the Job	12 hours relevant training	2 years experience	CS Prof./ 2nd level eligibility		LGU - La Paz

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph); with attached Work Experience Sheet (4 copies)
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

**LESMES C. LUMEN, M.D.**  
Municipal Mayor  
LGU - La Paz  
La Paz, Leyte

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**