Electronic copy to be submitted to the CSCFO must be in MS Excel format

Republic of the Philippines MGO LA PAZ, LEYTE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LA PAZ, LEYTE in the CSC website:

Date:				
July 06, 2020	HRMO-Designate	GERALDHYE P. PIANO	Anong	

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xxxxxxNothingFollowsxxxxx	Municipal Government Department Head I (Municipal Planning And Development Coordinator)	3 Local Legislative Staff Assistant - III	Revenue Collection Clerk II	Revenue Collection Clerk I	Position Title (Parenthetical Title, if applicable)	No Position Title (Parenthetical Title, if applicable)	
	20	19-c	30	26	Item No.]	
	24	10	7	55	Job/ Pay Grade	Salary/	
	59,552.00	14 ,153.00	P 11,521.00	P 10,249.00	Salary		
	 ₱ 59,552.00 Bachelor's Degree preferably in Urban ₱ Planning, Development Studies, Economics, Public Administration or any related course 	P 14,153.00 Completion of 2 years studies in college	₱ 11,521.00 Completion of 2 years studies in college	P 10,249.00 Completion of 2 years studies in college	Education		
	None Required	8 hours of relevant training	None Required	None Required	Training	Qualification Standards	
	3 year's experience in development planning or any related field	2 years of relevant experience	None Required	None Required	Experience	Standards	
	R.A. 1080 (Environmental Planner)	Career Service (Subprofessional)	Career Service (Subprofessional)	Career Service (Subprofessional)	Eligibility		
					Competency (if applicable)		
	LGU -La Paz	LGU -La Paz	LGU -La Paz	LGU -La Paz	Assignment	Place of	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 20, 2020.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 Performance rating in the last rating period (if applicable);
 Photocopy of certificate of eligibility/rating/license; and
 Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HRMO-Designate	GERALDINE P. PIANO
	HRMO-Designate

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.