


**Republic of the Philippines
LOCAL GOVERNMENT UNIT OF LA PAZ
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of _____ LGU - La Paz _____ in the CSC website:


ANGEL ARAS SIA, JR.
 Municipal Mayor
Date: April 4, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ASSISTANT MUNICIPAL TREASURER	24	22	P 548,676.00/a	College Degree preferably in Commerce, Public Administration or Law	None Required	3 years experience in the treasury or accounting service.	Career Service (Professional)		LGU - La Paz
2	XXXXXXXXXXXX									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 20, 2020.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; with attached Work
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANGEL ARAS SIA, JR.
 LGU - La Paz
 La Paz, Leyte