

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF KAWAYAN
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the Local Government Unit of Kawayan in the CSC website:

Date: May 5, 2020

TERESITA I. ATUEL
HRMO

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer I	MSWDO- SOCWO1	SG 11/S1	14,528	Bachelor's Degree in Social Work	None Required	None Required	RA 1080 (Social Worker)		Mun. Social Welfare & Dev't. Office, LGU Kawayan
	X-X-X-X-X-X-X-	X-X-X-X-X-X-X-								

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 20, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

TERESITA I. ATUEL

AO IV/HRMO II

LGU Kawayan, Poblacion, Kawayan, Biliran

tiatuel@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.