

Republic of the Philippines
(Local Government Unit of Kananga)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (LGU Kananga) in the CSC website:


EVELINA C. HOYUMPA
HRMO III

Date: July 21, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant III	1081-051	18-1	36,573.00	Bachelor's degree in Commerce/Business Administration major in accounting/BS Accountancy	8 hours of relevant training	2 years of relevant experience	R.A. 1080 (CPA)	must be a resident of the Municipality of Kananga, Leyte	Municipal Accountant's Office
*****Nothing Follows*****										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. MANUEL VICENTE M. TORRES

Municipal Mayor

Mayors Office, LGU, Kananga, Leyte

(lgukanangahr@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.