

Republic of the Philippines
Local Government Unit
Jipapad Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (1) Local Government Unit, Jipapad Eastern Samar in the CSC Website

MA. LAURA BERNADINE M. ENGO
(HRMO II)

Date: 02/20/2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk 1	32	5	9,805.00	Completion of at least two (2) years in College	None-Required	None-Required	Civil Service Sub-Professional Eligibility or its equivalent		Municipal Treasurer's Office/LGU Jipapad E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 06, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. LAURA BERNADINE M. ENGO

HRMO II

Barangay 01, Jipapad E. Samar

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.