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must be in MS Excel format

Republic of the Philippines
Local Government Unit
Jipapad Eastern Samar
Request for Publication of Vacant Positions

CSC COMMISSION (CSC)

Request the Publication of the following vacant positions of the Local Government Unit of, Jipapad Eastern Samar in the CSC Website

HON. BENJAMIN E. VER, MD

(Head of Agency)

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
				Education	Training	Experience		Eligibility	Competency (if applicable)	
Government Department (Municipal Health Officer)	37	24	83,406.00	Doctor of Medicine	Training None-required	Three (3) Years Experience	Must be of good moral character and a Resident of the LGU Jipapad Eastern Samar	R.A. 1080		LGU Health Office
Government Assistant (Department Head 1)	3-A-1	22	45,723.00	Masters Degree or certificate in leadership and Management from the CSC	120 Hours of Supervisory Management Learning and Development Intervention undertaken within the Last 5 years	Thre (3) years of Supervisory/Management Experience	Career Service Professional/2nd Level Eligibility	Career Service Professional/2nd Level Eligibility	Managing performance and coaching for results - Advanced Leading Change - Advanced Thinking strategically and creatively - Advanced Creating and nurturing a high performance organization - Advanced	Human Resource Management Office

Interested and qualified applicant should signify their interest in writing, attach the following documents to the application letter and send to the address below not later than January 31, 2020

Completed Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

Performance rating in the present position for one (1) year (if applicable);

Copy of certificate of eligibility/rating/license; and

Copy of Transcript of Records.

APPLICANTS are advised to hand in or send through courier/email their application to:

HON. BENJAMIN E. VER
Municipal Mayor
Barangay 02, Jipapad E. Samar
benjievermd@yahoo.com

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.