

Republic of the Philippines
MUNICIPALITY OF JIABONG, Jiabong, Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Jiabong in the CSC website


HONORATO A. LABRAGUE III
HRMO

Date: 12-Nov-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Municipal Treasurer	1090-02	22	P 36, 948.00	College degree preferably in Commerce, Public Administration, or Law from a recognized College or University	None	3 years experience in the treasury or accounting services	First grade Civil Service Eligibility or its equivalent		Municipal Treasurer Office
xxxxxxxxxx nothing follows xxxxxxxxxxxx										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Julie Uy-Cereno
Municipal Mayor
LGU- Jiabong, Samar
jiabonglgu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.