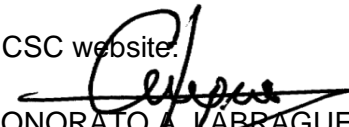


Republic of the Philippines
MUNICIPALITY OF JIABONG, Jiabong, Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Jiabong in the CSC website.


HONORATO A. LABRAGUE III
HRMO

Date: 6-Feb-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk I	1090-07	5	P 9,083.00	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Municipal Treasurer Office
2	Administrative Aide III (Driver I)	8080-03	3	P 7,971.00	Elementary School Graduate	None required	None required	Drivers License (MC 11, s. 96 - Cat. II)		MDRRM Office
3	Administrative Aide I (Utility Worker I)	1080-04	1	P 6,987.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		Municipal Accountant Office
4	Administrative Aide I (Utility Worker I)	1100-03	1	P 6,987.00						Municipal Assessor Office
5	Administrative Aide I (Utility Worker I)	4410-13	1	P 6,987.00						Municipal Health Office
6	Administrative Aide I (Utility Worker I)	7610-05	1	P 6,987.00						MSWD Office

7	Administrative Aide I (Utility Worker I)	8710-12	1	P 6,987.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	Municipal Agriculture Office
8	Administrative Aide I (Utility Worker I)	8080-02	1	P 6,987.00					MDRRM Office
<i>xxxxxxxxxx nothing follows xxxxxxxxxxxx</i>									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2020 .

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Julie Uy-Cereno

Municipal Mayor

LGU- Jiabong, Samar

jiabonglgu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.