

Republic of the Philippines  
Local Government Unit of Isabel  
Request for Re-Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Isabel in the CSC website:

**MA. JACKELYN D. CERILLO**  
**MGDH I (CAO/HRMO V)**

Date:

6/21/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Draftsman I	6	6	12,906.00	Completion of two years in college or High School	None Required	None Required	Career Service (SubProfessional)	N/A	MPDC
					Graduate with relevant vocational/trade course			Draftsman or Illus- trator (MC 11,s. 96- Cat. I)		
								First Level Eligibility		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JULY 6, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings and previous employment/experience, if any.

We encourage individuals regardless of gender, civil status, disability, ethnicity, religion and political affiliation to apply.  
**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**SATURNINO M. MEDINA, JR.**

Mayor

Local Government Unit of Isabel, Leyte

email: [hrm\\_lgu\\_isabel@yahoo.com](mailto:hrm_lgu_isabel@yahoo.com)

Thru: **MA. JACKELYN D. CERILLO**

Chief Administrative Officer (HRMO V)

Local Government Unit of Isabel, Leyte

email: [hrm\\_lgu\\_isabel@yahoo.com](mailto:hrm_lgu_isabel@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**