

Republic of the Philippines
Local Government Unit of Isabel
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Isabel in the CSC website:

SATURNINO M. MEDINA, JR.
Mayor

Date: MAY 16, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	3	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	Administrator's Office
2	Administrative Aide I (Utility Worker I)	6	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	HRM Office
3	Administrative Aide I (Utility Worker I)	3	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	LCR
4	Administrative Aide I (Utility Worker I)	6	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	GSO
5	Administrative Aide I (Utility Worker I)	6	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	RHU

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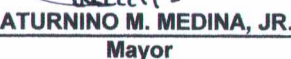
Thru: MA. JACKELYN D. CERILLO
Chief Administrative Officer (HRMO V)
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6	Local Revenue Collection Officer II	15	15	26,109.00	Bachelor's degree	1 year of relevant experience	4 hrs. of relevant training	Career Service (Professional) Second Level Eligibility	N/A	Treasury
7	Administrative Aide I (Utility Worker I)	6	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	IEH
8	Administrative Aide I (Utility Worker I)	6	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	Market Office
9	Administrative Aide I (Utility Worker I)	2	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	MENRO

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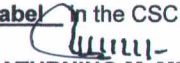
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10	Municipal Government Department Head I (Internal Auditor V)	1	24	65,969.00	Master's Degree	24 hours of training in	4 years in position/s involving management & supervision	Career Service (Professional)/ Second Level Eligibility	Intermediate-Building Collaborative, Inclusive Working Relationships Intermediate-Managing Performance and Coaching for Results Intermediate- Leading Change Intermediate-Thinking Strategically and Creatively Intermediate-Creating and Nurturing a High Performing Organization	Internal Audit Service

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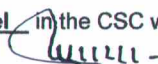
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11	Internal Auditor I	2	11	18,161.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service(Professional)/Second	N/A	Internal Audit Service
12	Internal Auditor I	3	11	18,161.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service(Professional)/Second	N/A	Internal Audit Service
13	Revenue Collection Clerk III	7	9	15,726.00	Completion of two years studies in college	1 year of Required	4 hrs of relevant training	Career Service (Subprofessional)/ First Level Eligibility	N/A	Market Office
14	Revenue Collection Clerk III	8	9	15,726.00	Completion of two years studies in college	1 year of Required	4 hours of relevant training	Career Service (Subprofessional)/ First Level Eligibility	N/A	Market Office

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15	Engineer III (Electrical)	4	19	37,889.00	Bachelor's degree in Engineering relevant to the job	2yrs of relevant experience	8 hrs. of relevant experience	RA 1080	N/A	MEO
16	Administrative Aide I (Utility Worker I)	1	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	Operation
17	Administrative Aide I (Utility Worker I)	5	1	9,459.00	Must be able to read and write.	None Required	None Required	None Required (MC 11,s.96-Cat.III)	N/A	LDRRM
18	Local Legislative Staff Officer I	13	11	18,161.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional)/ Second Level Eligibility	N/A	SB Secretariat

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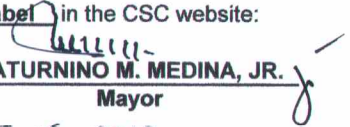
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19	Draftsman I	6	6	13,362.00	Completion of two years in college or High School	None	None	Career Service	N/A	MPDC
					Graduate with relevant vocational/trade course	Required	Required	(SubProfessional) Draftsman or Illus-trator (MC 11,s. 96-Cat. I)		
								First Level Eligibility		
20	Tax Mapper I	6	11	18,161.00	Bachelor's degree relevant to the job	None	None	Career Service	N/A	Assessor
						Required	Required	(Professional) Second Level Eligibility		

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21	Market Supervisor II	3	14	23,845.00	Bachelor's degree	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)/ Second Level Eligibility	N/A	Market Office
22	Administrative Aide IV (Mechanic I)	2	4	11,407.00	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	Mechanic (MC 11, s. 96 - Cat. I)	N/A	Motorpool
23	Local Disaster Risk Reduction Management Assistant	3	8	14,654.00	Completion of two years in college	1 year of relevant experience on DRRM	4 hours of relevant training	Career Service (Subprofessional)/ First Level Eligibility	N/A	LDRRM

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25	Local Disaster Risk Reduction Management Assistant	4	8	14,654.00	Completion of two years in college	1 year of relevant experience on DRRM	4 hours of relevant training	Career Service (Subprofessional)/ First Level Eligibility	N/A	LDRRM
24	Agricultural Technologist	4	10	16,846.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine relevant to the job	None Required	None Required	RA 1080	N/A	Agriculture's Office

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