Republic of the Philippines Local Government Unit, Inopacan Leyte Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit, Inopacan in the CSC webs	We hereby re	equest the publication of	the following vacant po	sitions, which are author	orized to be filled, at the	Local Government Unit, Inopacan	in the CSC website
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RICARDO ERIC S. PROJO
HRMO
Date: 10-Jun-19

NIa	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
No					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Local Legislative Staff Assistant I	3.14	6	10,755.00	Completion of 2 years studies	None Rquired	None Required	Career Service	N/A	Office of the
					in college			Subprofessional		Sangguniang Bayan
								(First Level		
								Eligibility)		
2	Municipal Accountant I	6.1	24	54,974.00	Š	None Rquired	3 years experience		N/A	Office of the
					Business Administration Major		in the treasury or	R.A. 1080 (CPA)		Municipal Accountant
					in Accounting		accounting service			
				XXXXXXX	XXXX Nothing Follows XXXXXXX					
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All Interested and qualified applicants, including Persons With Disability (PWD), regardless of sexual preference and gender, should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than <u>June 26, 2019</u>.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RICARDO ERIC S. PROJO Personnel Officer New Municipal Building, Poblacion, Inopacan, Leyte

New Municipal Building, Poblacion, Ir cire214@ymail.com