

Republic of the Philippines
Municipality of Hinabangan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Hinabangan in the CSC website:


VIRGINIA B. CARDENAS
HRMO


Date: February 12, 2019

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-------------------|--|--------------------|------------------------------|----------------|-------------------------|---------------|---------------|-----------------------|----------------------------|------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Aide I (Utility Worker I) | ADA1-23-2017 | 1 | Php 7,883.00 | Able to read and write. | None Required | None Required | MC 11, s. 96 Cat. III | N/A | Office of the Mayor |
| *Nothing follows* | | | | | *Nothing follows* | | | *Nothing follows* | | |
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


VIRGINIA B. CARDENAS
HRMO IV
Brgy. Rawis, Hinabangan, Samar, 6713
virginiacardenas25@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.