

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF HERNANI, E. SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hernani, E. Samar in the CSC website:

EDILBERTO L. MACASOJOT

HRMA

Date:

08-04-2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk-I	7	5	P 9,805.00	Completion of two years in college	None Required	None Required	Career Service Sub Professional or it's equivalent	N/A	MUNICIPAL TREASURE OFFICE, LGU-HERNANI SAMAR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Aug. 20, 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EDILBERTO L. MACASOJOT

HRMA

LGU-HERNANI, E. SAMAR

edil.macasojot@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.