


Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF HERNANI, E. SAMAR  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hernani, E. Samar in the CSC website:

  
EDILBERTO L. MACASOJOT

HRMA

Date: 07/13/2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Municipal Treasurer	2	24	P 58,385.00	Holder of college degree preferably in commerce, Public Administration or Law from a recognized college or university.	Non Required	Have acquired experience in treasury or accounting services for at least (3) years	A first grade civil service eligible or its equivalent /BCLTE Passer is a must.	N/A	MUNICIPAL TREASURERS OFFICE, LGU-HERNANI, E. SAMAR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**EDILBERTO L. MACASOJOT**

HRMA

LGU-HERNANI, E. SAMAR

[edil.macasojot@gmail.com](mailto:edil.macasojot@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.