

Republic of the Philippines
MGO GENERAL MACARTHUR, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO GENERAL MACARTHUR, EASTERN SAMAR in the CSC website:


SALVADOR A. ANABA-AB
Administrative Officer IV

Date: December 7, 2020

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	MUNICIPAL GOVERNMENT DEPARTMENT HEAD - I (Mun. Social Welfare & Development Officer)	40a	24	59,552.00	Bachelor's Degree in Social Work or Bachelor's Degree in Sociology or any related course	16 hours of relevant training	3 years experience in the practice of social work	R.A. 1080 (License in Social Work)	LGU Gen. MacArthur, Eastern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SALVADOR A. ANABA-AB
Administrative Officer - IV
MGO Gen. MACArthur, E. Samar
anabaabsalvador@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.