ctronic copy to be submitted to the CSC FO
must be in MS Excel
format

## Republic of the Philippines Local Government Unit - Gandara Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the <u>LGU-Ga</u>	Gandara, Samar in the C	EUFEMIO S. OLIVA  Municipal Mayor	_
	Date <sup>.</sup>	5/8/2020	

	No.   (Parenthetical Title, if   Plantilla   Jo	Disatilla	Salary/ Job/ Pay Grade Monthly Salary	Manthly	Qualification Standards				Diagraf	
No.		Job/ Pay		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment	
1	Local Revenue Collection	1091-03	15	P 26,273.00	Bachelor's Degree	4 hours of relevant	1 year of relevant	Career Service (Professional)		Municipal Treasurer's
	Officer II					training	experience	Second Level Eligibility		Office
2										
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 22, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EUFEMIO S. OLIVA
Municipal Mayor
LGU- Gandara, Samar
albumanglag@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.