


Republic of the Philippines
MUNICIPALITY OF GANDARA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions o LGU, Gandara, Samar in the CSC website:


EUFEMIO S. OLIVA
 Municipal Mayor
 Date: February 18, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V (Records Officer III)	1061-01	18	34,541.00	Bachelors Degree	8 hours of relevant training	2 Years of relevant experience	Career Service (Professional) Second Level Eligibility		General Service Office
2										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 03-04-2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

QUALIF 4. Photocopy of Transcript of Records.

HON. EUFEMIO S. OLIVA

Municipal Mayor

LGU, Gandara, Samar

APPLIC. albumanglag@yahoo.com

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Gandara, Samar in the CSC website:


EUFEMIO S. OLIVA
Municipal Mayor

Date: 18-Feb-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Assessment	1101-11	22	P 55,521.00	Bachelor's Degree	16 hours of	3 years of	RA 1080		Municipal Assessor
	Operation Officer IV					relevant training	relevant experience	(Real Estate Service)		Office
2	Municipal Agriculturist I	8711-01	24	P 70,895.00	Bachelor's Degree in Agriculture or other	None	3 year of acquired in	Relevant		Office of the Mun.
					allied courses such as Agricultural		agriculture or in a related field	RA 1080		Agriculture
					Engineering, Fisheries Technology					
					and Veterinary Medicine					
3	Project Development	8751-05	15	P 25,951.00	Bachelor's Degree	4 hours of	1 year of	Career Service (Professional)		Office of the Mun.
	Officer II				Relevant to the job	relevant training	relevant experience	Second Level Eligibility		Engineer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 03-4-2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EUFEMIO S. OLIVA

 Municipal Mayor

 LGU- Gandara, Samar

albumanglag@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
Local Government Unit - Gandara
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Gandara, Samar in the CSC website:


EUFEMIO S. OLIVA
Municipal Mayor

Date: 18-Feb-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Licensing Officer IV	2019-01	22	P 55,521.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) - Second Level Eligibility		Business, Permit & Licensing Office
2	Tax Mapper IV	1011-13	22	P 55,521.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) - Second Level Eligibility		Mun. Assessor Office
3	Administrative Aide IV (Budgeting Aide)	1070-02	4	P 11, 232.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) - First Level Eligibility		Municipal Budget Office
4	Revenue Collection Clerk I	1019-06	5	P 11, 906.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) - First Level Eligibility		Municipal Treasurer Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 3-4-2020.

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2. Performance rating **in the last rating period** (if applicable);
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