

Republic of the Philippines  
MUNICIPALITY OF GANDARA  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name LGU, Gandara, Sama in the CSC website:

  
EUFEMIO S. OLIVA  
Municipal Mayor  
Date: February 6, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Leg. Staff Asst. III (Bookbinder IV)	1022-10	10	15,910.00	Elem. School	8 hours of relevant training	2 years of relevant experience	None Required	N/A	Office of the SB Secretary
						Nothing Follows				

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

QUALI 4. Photocopy of Transcript of Records.

HON. EUFEMIO S. OLIVA

Municipal Mayor

LGU, Gandara, Samar

APPLI [albumanglag@yahoo.com](mailto:albumanglag@yahoo.com)