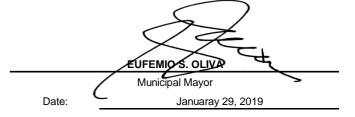
Republic of the Philippines MUNICIPALITY OF GANDARA Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU, Gandara, Samar in the CSC website:



No.	Position Title	Plantilla Item No.	I ION/ Pav I	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV	1011-06	4	129,276.00/a	Elementary School	None	None	None	N/A	Mayors Office
	(Bookbinder II)				Graduate	Required	Required	Required		
	Nothing Follows									
	_									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ______.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EUFEMIO S. OLIVA
Municipal Mayor
LGU, Gandara, Samar
albumanglag@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.