must be in MS Excel format

Republic of the Philippines

LGU-Dolores, Eastern Samar

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of <u>LGU Dolores, Eastern Samar</u> in the CSC website:

SHONNY NINO R. CARPESO

(Head of Agency)

Date:

7/26/2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Licensing Officer IV	1011-9	22	52,255.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)		Mayor's Office
2	Budget Officer IV	1071-4	22	52,255.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)		Municipal Budget Office
3	Midwife II	4411-11	11	20.754.00	Completion of Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080 (Midwife)		Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 12, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. A resident of Dolores, Eastern Samar

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

 ELDA P. ACUDESIN	
HRMO-Designate	
LGU-Dolores, Eastern Samar	
eldaacudesin@yahoo.com.ph	

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.