

Republic of the Philippines  
Local Government Unit of Dolores, Eastern Samar  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Dolores, Eastern Samar in the CSC website:

SHONNY NIÑO R. CARPESO

(Head of Agency)

Date: 11-Mar-19

| No. | Position Title       | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards               |                               |                                |                             |                            | Place of Assignment     |
|-----|----------------------|--------------------|------------------------|----------------|---------------------------------------|-------------------------------|--------------------------------|-----------------------------|----------------------------|-------------------------|
|     |                      |                    |                        |                | Education                             | Training                      | Experience                     | Eligibility                 | Competency (if applicable) |                         |
| 1   | Licensing Officer IV | 1011-9             | 22                     | P46,974.00     | Bachelor's Degree                     | 16 hours relevant training    | 3 years Relevant experience    | Career Service professional |                            | Mayor's Office          |
| 2   | Budget Officer IV    | 1071-4             | 22                     | P46,974.01     | Bachelor's Degree relevant to the job | 16 hours of relevant training | 3 years of relevant experience | Career Service professional |                            | Municipal Budget Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SHONNY NIÑO R. CARPESO  
Municipal Mayor  
LGU-Dolores, Eastern Samar  
[lgudolores@yahoo.com](mailto:lgudolores@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.