



Republic of the Philippines
MUNICIPALITY OF DARAM
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC PCO
must be in MS Excel
format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-DARAM, SAMAR** in the CSC website:


JOEMAR A. CAFRANCA
AO IV (HRMO II)

Date: 12-Dec-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MUNICIPAL CIVIL REGISTRAR	3112-1	SG24	66,725.00	BACHELOR'S DEGREE	NONE	3 YEARS EXPERIENCE IN CIVIL REGISTRY WORK	FIRST GRADE OR ITS EQUIVALENT		OFFICE OF THE MUNICIPAL CIVIL REGISTRAR - LGU DARAM
2					<i>x x x x Nothing Follows x x x x</i>					
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **JANUARY 31, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOEMAR A. CAFRANCA
AO IV (HRMO II)
LGU-DARAM, POB. 01, DARAM, SAMAR
joemarcafranca@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.