



Republic of the Philippines
MUNICIPALITY OF DARAM
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-DARAM** in the CSC website:


JOEMAR A. CAFRANCA
HRMO

Date: Aug - 27 -2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assessment Clerk I	316-2	SG4	10,571.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level eligibility	N/A	Municipal Assessor's Office - LGU Daram
2					x x x nothing follows x x x					
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 27, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOEMAR A. CAFRANCA

AO IV (HRMO II)

LGU-DARAM, POB. 01, DARAM, SAMAR

joemarcapranca@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.