



Republic of the Philippines
MUNICIPALITY OF DARAM
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-DARAM** in the CSC website:

JOEMAR A. CAFRANCA
HRMO -Designate

Date: 15-Jul-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ASSESSMENT CLERK I	316-2	SG 4	10,571.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	NONE	NONE	CAREER SERVICE (SUBPROFESSIONAL) FIRST LEVEL ELIGIBILITY		LGU DARAM - ASSESSOR'S OFFICE
2										
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 30, 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOEMAR A. CAFRANCA
HRMO - Designate
LGU-DARAM, POB. 01, DARAM, SAMAR
joemarcapranca@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.