



Republic of the Philippines  
**MUNICIPALITY OF DARAM**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-DARAM** in the CSC website:

  
**PHILIP MARTIN L. ASTORGA**  
Municipal Mayor

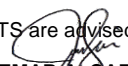
Date: 28-Jan-19

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards   |  |  |   |                            | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|---|--|--|---|----------------------------|---------------------|
|     |   |                    |                        |                | Education   | Training   | Experience   | Eligibility   | Competency (if applicable) |                     |
| 1   | Tourism Operations Officer II                       | 311-13             | SG 15                  | 23,208.00      | Bachelor's Degree in tourism, business, law, Economics, marketing, public administration, or other related fields | 4 hours of relevant training on tourism or DOT specific and mandatory trainings such as but not limited to the following: Tourism awareness and capability building seminar for LGUs, Seminar on Disaster Risk Reduction and Management, basic tourism statistics training (BTST), Local Tourism Guidebook Orientation and; seminar on gender and development Orientation. | 1 year of work experience and involvement in the tourism industry either in the private sector or the government | Career service (Professional)/ second level eligibility |                            | Mayor's Office      |
| 2   |   |                    |                        |                | <i>x x x Nothing Follows x x x</i>  |  |  |   |                            |                     |
| 3   |   |                    |                        |                |   |  |  |   |                            |                     |
| 4   |   |                    |                        |                |   |  |  |   |                            |                     |
| 5   |   |                    |                        |                |   |  |  |   |                            |                     |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
**JOEMAR A. CAFRANCA**  
AO II/HRMO-DESIGNATE  
LGU-DARAM, POB. 01, DARAM, SAMAR  
[joemarcapranca@gmail.com](mailto:joemarcapranca@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.