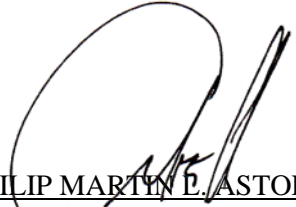


Republic of the Philippines
MUNICIPALITY OF DARAM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Daram in the CSC website:


HON. PHILIP MARTIN L. ASTORGA
Local Chief Executive
Date: June 25, 2018

No.	Position Title	Plantilla Item No.	Salary/Job/Pay Grade	Annual salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Administrative Aide I (Utility Worker I)	311-10	SG 1	95,820.00	Must be able to read and write	None required	None required	None required (MC 11, s.96 - Cat. III)		Mayor's Office
2	Administrative Officer IV (HRMO II)	311-3	SG 15	264,624.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional or Second Level Eligibility		Mayor's Office
3	Municipal Assessor	316-1	SG 24	618,396.00	Bachelor's degree preferably in Civil or mechanical engineering, commerce, or any other related course	None required	3 years experience in real property assessment work or in any related field.	RA 1080 (Real Estate Service)		Assessor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the present position for one (1) year if applicable;
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. PHILIP MARTIN L. ASTORGA

Municipal Mayor

LGU-Daram, Samar

mayor_philip11@gmail.com

APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

