


Republic of the Philippines  
CITY OF CATBALOGAN  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the City of Catbalogan in the CSC website:

  
PERCIVAL B. CUENCO  
City Human Resource Management Officer

Date: February 13, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary /Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
1	ADMINISTRATIVE AIDE III (LABORER II)	369	3	11,843.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 Cat. III)		City Economic Enterprise and Public Utility Office
2	ENGINEER I	420	12	21,791.00	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080		Office of the City Engineer
3	DRAFTSMAN II	421	8	15,920.00	Completion of two years studies in college or High School Graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) Draftsman or Illustrator (MC. 10 s. 2013 - Cat. II) First Level Eligibility		Office of the City Engineer
4	SENIOR AQUACULTURIST	325	18	38,605.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		City Agriculture Office
5	AQUACULTURIST II	327	15	29,004.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional) Second Level Eligibility		City Agriculture Office
6	AGRICULTURIST II	328	15	29,004.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 years of relevant experience	Relevant RA 1080		City Agriculture Office

7	AGRICULTURAL TECHNOLOGIST	334	10	18,271.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	City Agriculture Office
8	ADMINISTRATIVE OFFICER III (RECORDS OFFICER II)	144	15	29,004.00	Bachelor's degree	4 hours of relevant training	1 years of relevant experience	Career Service (Professional) Second Level Eligibility	City Budget Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last two (2) rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. DEXTER M. UY  
 City Mayor  
CITY HALL BUILDING RIZAL AVENUE, CATBALOGAN CITY  
[catbalogancity\\_2007@yahoo.com](mailto:catbalogancity_2007@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**