

Republic of the Philippines
LGU-Catarman
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
 must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Catarman in the CSC website:



JOEL D. AROGANTE
 MGDH-1/HRMO-V

Date: 11/15/2019

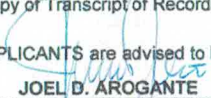
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency applicable) (if
1	Engineer-III/Agricultural Engineer-III	14-3	19	40,742.00	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080	Computer Skills(B), Presentation Skills(B), Flexibility Skills(B), Service Delivery(B), Interpersonal Skills(B), Strategic Planning(B), Formulating and Integrating Development Planning(B), Risks Assessment	Municipal Agriculture Office
2	Audio Visual Equipment Operator-1	01-13	3	11,219.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required	Achievement Orientation(B), Attention to Detail(B), Professionalism(B), Communication(B), Interpersonal Skills(B), Records Management(B) Computer Skills(B), Service Delivery(B)	Mayor's Office
3	Tax Mapper-1	06-3	11	18,679.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Achievement Orientation(B), Attention to Detail(B), Professionalism(B), Computer Skills(B), Service Delivery(B)	Municipal Assessor's Office
4	Administrative Assistant-III/Bookbinder-III	01-8	7	14,164.00	Elementary School Graduate	None required	None required	None required	Achievement Orientation(B), Attention to Detail(B), Professionalism(B), Computer Skills(B), Service Delivery(B)	Mayor's Office
5	Farm Worker-I	14-11	2	10,585.00	Elementary School Graduate	None required	None required	None required	Achievement Orientation(B), Attention to Detail(B), Professionalism(B), (B), Service Delivery(B)	Municipal Agriculture Office
6	Farm Worker-I	14-16	2	10,585.00	Elementary School Graduate	None required	None required	None required	Achievement Orientation(B), Attention to Detail(B), Professionalism(B), (B), Service Delivery(B)	Municipal Agriculture Office

7	Electronics and Communications Equipment Technician-1	17-3B	6	13,362.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required	Computer Skills(B), Achievement Orientation(B), Attention to Detail(B), Professionalism(B), Service Delivery(B), Interpersonal Skills(B), Records Management(B)	MHRMDO
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Interested and qualified applicants (regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, and family status) should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 2, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



JOEL D. AROGANTE

 MGDH-1/HRMO-V

 LGU-Catarman

jakesleonard0001@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.