

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

**Republic of the Philippines**  
**(LGU Carigara)**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Carigara in the CSD website

*Crecente F. Precia*  
**CRESCENTE F. PRECIA**  
**HRMO**

Date: November 24, 2020

No	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Farm Worker II	XIV-8	4	11,232.00	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 96 - Cat.III)	Agriculture Office
2	Farm Worker II	XIV-9	4	11,232.00	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 96 - Cat.III)	Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CRESCENTE F. PRECIA**

MGDH I (Chief Administrative Officer)

EDUARDO MAKABENTA JR. ST. POKONG, CARGARA, LEYTE

[crecenteprecia@yahoo.com](mailto:crecenteprecia@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**