

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
(LGU Carigara)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Carigara in the CSC

Website:   
CRESCENTE F. PRECIA

HRMO

Date: October 16, 2020

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
2	MGDH I (Municipal Planning & Development Coordinator I	V-1	24	70,895.00	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course	None Required	3 years experience in development planning or in any related field	RA 1080 (Environmental Planner)	Not Applicable	Municipal Planning and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CRESCENTE F. PRECIA

MGDH I (Chief Administrative Officer)

EDUARDO MAMABENTA JR. ST. PONONG, CARIGARA, LEYTE

[crescenteprecia@yahoo.com](mailto:crescenteprecia@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.