CS Form No. 9
Series of 2018

Electronic copy to be submitted to the
must be in MS Excel format

Republic of the Philippines
Municipal Government of Can-avid
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipal Govenrment of Can-avid in the CSC website:

ELVIRA C. GRATA
HRMOfficer V

Date: Sept. 22, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Ass
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	**Planning Officer I**	**92**	**11**	**15,566.00**	Bachelor's degree in Public Administration, Industrial Management, Business Administration/ Commerce major in Management , Economics and and other courses related to the Job.	None	Six (6) months televant experience research /planning activities and other related works.	Career Service Professional/ relevant eligibility for second level position		Office of the Munici and Development

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 14, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GIL NORMAN P. GERMINO
Municipal Mayor
Municipal Government of Can-avid
upaicanavid@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

RECEIVED
BY
DATE 25 SEP 2020
CIVIL SERVICE COMMISSION
EASTERN SAMAR PROVINCIAL FIELD OFFICE
6800 BORONGAN