


Republic of the Philippines
Municipal Government of Can-avid
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Municipal Governm Can-avid in the CSC website.


GIL NORMAN P. GERMINO
Municipal Mayor

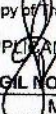
Date: 11-Mar-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head (MENRO)	68	24	54,974.00	Bachelors degree graduate preferably in Environment, Forestry, Agriculture		Three (3) years experience in environmental and natural resources management, conservation and utilization	First grade civil service eligible or its equivalent		Office of the Municipal Environment and Natural Resources.
2	Ticket Checker	38	2	8,400.00	Completion of secondary school course	none	none	Ticket Checker (res.435)	Must know how to account	Mun. Treas. Office
3	Ticket Checker	39	2	8,400.00	Completion of secondary school course	none	none	Ticket Checker (res.435)	Must know how to account	Mun. Treas. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 26, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


GIL NORMAN P. GERMINO
Municipal Mayor
Municipal Government of Can-avid
upaicanavid@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.